

CITIZENS' INDEPENDENT TRANSPORTATION TRUST
Budget & Finance Committee Meeting
Thursday, December 9, 2004

Summary of Minutes

Members Present:

Theodore Wilde, Chairman
Marc A. Buoniconti
Henry Lee Givens
Yolanda Aguilar
Thamara Labrousse
Miles Moss
Susannah Troner
Hon. Linda Zilber

County Attorney's Office: Bruce Libhaber

Others Present:

Marlene Amaro, OCITT
Tony Arroyo, Miami-Dade Transit (MDT)
Rachel Baum, Finance Department
Roosevelt Bradley, MDT
Mayra Bustamante, MDT
Oscar Camejo, Metropolitan Planning Organization (MPO)
Maria Cerna, MDT
Michael DeCossio, MDT
Virginia Diaz, OCITT
Jorge Fernandez, MDT
Jack Furney, OCITT
Lourdes Gomez, MDT
Diana Gonzalez, MDT
Bill Johnson, County Manager's Office (CMO)
Larry Lebowitz, Miami Herald
Charis Lubeck, MDT
Nan A. Markowitz, Executive Director, Office of the CITT (OCITT)
Sandra Melean, Public Works Department (PWD)
Scott Mendelsberg, Office of Strategic Business Management (OSBM)
George Navarrete, MDT
Alberto Parjus, MDT
John Prats, OCITT
David Tinder, PWD
Pepe Valdes, OCITT
Carmen Villaverde, OCITT

Mr. Wilde, Chair, called the meeting to order at 10:05 a.m. Ms. Aguilar joined the meeting at 10:20 a.m.

Mr. Wilde welcomed Mr. Johnson, Assistant County Manager.

Public Works Department – Maintenance PTP projects - Presentation was deferred to the CITT Board Meeting of December 29, 2004.

Approval of Agenda - Ms. Labrousse moved for approval of the agenda. The motion was seconded by Mr. Moss and carried without dissent.

Approval of Minutes – November 15, 2004 - Mr. Moss moved for approval of the minutes. The motion was seconded by Mr. Buoniconti and carried without dissent.

Citizens' Comments - None

Old Business/Presentations/Reports

A. Old Business

○ Follow-up Report

- Presentation by the MPO on the Waterborne Transportation Study – Scheduled for the February 2, 2005, CITT Board Meeting.
- Presentation by the Department of Procurement Management on procurement processes and contract approvals – Scheduled for the December 29, 2004, CITT Board Meeting.

- **White Paper** – There was extensive discussion on the White paper. It was agreed to defer Agenda Item 6-F to the Workshop/Budget and Finance Meeting of December 17, 2004. The workshop will be noticed as a Budget and Finance Committee meeting in order to take action and devote the meeting to the discussion of the Pro Forma and the White paper.

RESOLUTION BY THE CITIZENS' INDEPENDENT
TRANSPORTATION TRUST (CITT) RECOMMENDING THE
BOARD OF COUNTY COMMISSIONERS (BCC) TO AMEND
THE PEOPLE'S TRANSPORTATION PLAN (PTP) TO
INCLUDE THE USE OF CHARTER COUNTY TRANSIT
SYSTEM SURTAX (SURTAX) FUNDS FOR EXISTING MIAMI-
DADE TRANSIT (MDT) SERVICE FOR FISCAL YEARS 2001-
2002, 2002-2003, 2003-2004, AND 2004-2005, AND FURTHER
AMEND THE PTP TO INCLUDE THE USE OF SURTAX
FUNDS FOR SUCH SERVICE FOR SUBSEQUENT FISCAL
YEARS UNDER CERTAIN CONDITIONS

Mr. Johnson expressed his interest in getting this resolved. He said he, along with the County Manager, Dr. Bonzon, the Finance Department Director and Mr. Mendelsberg from

the Office of Strategic Business Management are planning to attend the CITT Board Meeting of December 29, 2004, as they are all committed to work together on this. Mr. Bradley, Executive Director, MDT, addressed the meeting explaining the increase in bus and rail services.

- **MDT Management Letter** – No questions on this item.

The Hon. Linda Zilber was appointed to the Budget and Finance Committee by Marc Buoniconti, Chair, of the Citizens' Independent Transportation Trust (CITT).

Agenda Action Item **6-E** was taken out of order:

RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, EXECUTING A PROFESSIONAL SERVICES AGREEMENT BETWEEN MIAMI-DADE COUNTY AND PARSONS TRANSPORTATION GROUP, TO PROVIDE PRELIMINARY ENGINEERING SERVICES FOR THE NORTH CORRIDOR, CONTRACT NO. TR05-NCPE, IN AN AMOUNT NOT TO EXCEED \$12,900,929.53 (MDT)

Mr. Navarrete, MDT, presented the item and answered questions.

Mr. Buoniconti moved to approve the item. The motion was seconded by Mr. Moss and carried without dissent.

Presentations

- **Miami-Dade Transit – Pro Forma**
 - A copy of the updated Pro Forma was distributed to give members time to review it before the meeting/workshop scheduled for December 17, 2004. CITT members requested that MDT produce various Pro Forma scenarios. CITT members will submit verbal and/or written questions to MDT for reply before the meeting.

6. Action Items

- A. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION APPROVING THE USE OF SURTAX FUNDS FOR SMALL PURCHASE ORDERS USED BY MIAMI-DADE TRANSIT (MDT) FOR PURCHASES IN SUPPORT OF OPERATIONS FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) FOR THE MONTH OF OCTOBER, 2004

Mr. Moss moved to approve the item. The motion was seconded by Mr. Buoniconti and carried without dissent.

It was agreed that staff will review Small Purchase Orders (SPO) submitted to OCITT in accordance with the schedule for Budget and Finance Committee items. Unusual items will be submitted for Budget and Finance Committee action. SPO's will be a routine monthly action item for full CITT action.

B. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION AUTHORIZING THE AWARD OF CONTRACTS, SUB ITEMS 1.1, 1.2, 1.4, 1.5, AND 3.1 OF THE DEPARTMENT OF PROCUREMENT MANAGEMENT'S (DPM) COMMODITIES AND SERVICES CONTRACT AWARDS, FOR COMPETITIVE BIDS AND COMPETITIVE BID WAIVERS FOR MIAMI-DADE TRANSIT (MDT)

Mr. Moss moved to approve the item. The motion was seconded by Mr. Buoniconti and carried without dissent.

The County Attorney's Office will advise regarding changes to fiscal impact for MDT/DPM procurement item. MDT will submit a clarification to the fiscal impact for DPM/MDT procurement items to provide dollars and percentages of funding sources. Draft amendment to the fiscal impact will be based on the MDT submission.

Mr. Givens left the meeting at 11:55 a.m.

C. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION AUTHORIZING A JOINT PARTICIPATION AGREEMENT (JPA) WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) TO PROVIDE STATE FUNDING IN THE AMOUNT OF \$444,114 FOR THE EXTENSION OF SIX EXISTING BUS ROUTES TO THE KENDALL TOWN CENTER, AND AUTHORIZING THE COUNTY MANAGER TO RECEIVE AND EXPEND FUNDS AS SPECIFIED IN THE JPA

Mr. Buoniconti moved to approve the item. The motion was seconded by Mr. Moss and carried without dissent.

Mr. Moss made a motion to prepare a resolution for the CITT Board Meeting amending the PTP to include the Route 72 Extension. The motion was seconded by Mrs. Aguilar and carried without dissent.

It was also requested that MDT provide an analysis of the fiscal impact (dollar and percentages of funding sources) of the PTP amendment to add the Route 72 Extension at the December 29, 2004, CITT Board Meeting.

Ms. Labrousse left the meeting at 12:40 p.m.

- D. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION AUTHORIZING A JOINT PARTICIPATION AGREEMENT (JPA) WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) TO PROVIDE STATE FUNDING IN THE AMOUNT OF \$280,000 FOR THE OPERATION OF THE SEVENTY-NINTH STREET MAX, AND AUTHORIZING THE COUNTY MANAGER TO RECEIVE AND EXPEND FUNDS AS SPECIFIED IN THE JPA

Mr. Moss moved to approve the item. The motion was seconded by Mr. Buoniconti and carried without dissent.

Reports

- OCITT Monthly Report – Mr. Furney noted the monthly reports and requested questions. There were no questions.
- RFP-463 Oral Report – Mr. Furney informed members that the Evaluation/Selection Committee Meeting was held December 6, 2004, and the Oral Presentations are scheduled for December 9, in the afternoon. The RFP is under the Cone of Silence.
- Informational Items – To Project Review Committee for Action

- A. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION APPROVING AN AMENDMENT TO THE EXISTING CONSULTANT CONTRACT WITH HEERY INTERNATIONAL, INC. PROJECT NO. A00-PARK-02-05, TO INCLUDE THE PEOPLE'S TRANSPORTATION PLAN (PTP) AS AN APPROVED FUNDING SOURCE
- B. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING A JOINT PARTICIPATION AGREEMENT (JPA) BETWEEN THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) AND MIAMI-DADE COUNTY TO PROVIDE PEOPLE'S TRANSPORTATION PLAN (PTP) FUNDING FOR THE DESIGN OF NW 74 STREET, FROM NW 107 AVENUE TO NW 87 AVENUE

Citizens' Comments – None

New Business – None

Announcements – The Special Budget and Finance Committee Meeting/Workshop is scheduled for December 17, 2004 at 1:30 p.m. The next Budget & Finance Committee Meeting is scheduled for Tuesday, January 11, 2005 at 9:30 a.m.

Adjournment

Mr. Wilde asked for a motion to adjourn the meeting at 1:05 p.m. Mr. Moss made the motion. It was seconded by Ms. Zilber and carried without dissent.

*****MINUTES ARE IN SUMMARY FORM*****

**FOR VERBATIM TRANSCRIPTIONS OF THIS MEETING PLEASE REQUEST COPIES OF
THE TAPE FROM THE MIAMI-DADE OCITT OFFICE AT 305-375-3481**